

April 12,2022

LAKESIDE AT THE RESORT CALENDAR OF TASK

<p>JANUARY</p> <p>Year End Financials Corporate Status Renewal Docks Inspected Sump Pump Station Inspected</p>	<p>FEBRUARY</p> <p>Obtain Landscape Bids Check Lobby Lights Main Gate Maintenance</p>	<p>MARCH</p> <p>Landscape Bids to Board Painting Maintenance Election Packet Sent Taxes Prepared Landscape as Needed</p>	<p>APRIL</p> <p>File Taxes Inspect Docks Sump Pump Inspection A/S Units Cleared Landscape as Needed Lobby Carpets Cleaned</p>
<p>MAY</p> <p>Repair/Paint Curbs TURN IRRIGATION ON Tree/Scrub Trimming Spring Planting Landscape Clean-Up Painting Maintenance Roto Rooter Sewer Lines Annual HOA Mtg/ Elections Raingutters/Drains/Grates</p>	<p>JUNE</p> <p>Check Lobby Lights Wkly Landscape Maintenance Begins Replace Smoke Detectors Gopher Inspection Spray for Insects</p>	<p>JULY</p> <p>Inspect Docks Wkly Landscape Maintenance Sump Pump Inspection Obtain Insurance Bids</p>	<p>AUGUST</p> <p>ElectionPacket to Owners Wkly Landscape Maintenance Financial Review(Completed) Check Lobby Lights Painting Completed Insurance Renewal Date Obtain Dock Insurance Bids</p>
<p>SEPTEMBER</p> <p>Roof Inspection Wkly Landscape Maintenance Fire System Inspected Obtain Snow Removal Bids Lobby Carpets Cleaned</p>	<p>OCTOBER</p> <p>Sump Pump Inspection Fall Landscape Maintenance Dock Insurance Renewal Date TURN IRRIGATION OFF Award Snow Removal Contract Painting Maintenance Check Lobby Lights</p>	<p>NOVEMBER</p> <p>Raingutters/Drains/Grates Cleaned Lanscape Clean-Up(as needed) Complete Winterization Annual Budget Proposal to Board Inspect Docks</p>	<p>DECEMBER</p> <p>Test Smoke Detectors Check Lobby Lights Present Budget to Owners Final Landscape Clean-Up</p>