



Good Neighbor Application  
for Interior Modifications  
and Application for Architectural Review

<b>Owner Information</b>
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Name \_\_\_\_\_

Property Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Email \_\_\_\_\_

<b>Contractor Information</b>
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Name \_\_\_\_\_

Telephone # \_\_\_\_\_ Email \_\_\_\_\_

License # \_\_\_\_\_ Insurance \_\_\_\_\_

<b>Interior Modifications (Please circle all that apply)</b>
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Paint   Flooring   Plumbing   Electric   Construction   Other\_\_\_\_\_

Explain scope of work and anticipated time frame for completion:

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**Owner agrees to the following:**

- Work will only be between 8 AM and 5 PM – Monday through Friday. No construction on weekends or holidays.
- Work vehicles will be parked in owner spaces only. All others will be towed. **There is no on-street parking.**
- Construction debris must be removed from the premises and not disposed of in any Association receptacles. No roll-off bins may be used.
- Licensed contractors must be used.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Application for Architectural Review

Explain the scope of the modification and anticipated time frame for completion:

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### Submission

Owner is required to obtain the necessary County permits or other approvals and a copy of such is to be provided to the Association. Plans, sketches or renderings of the modification, including but not limited to: Proposed materials, location of the modification and other pertinent information to assist in the review process as required. Failure to provide this information may delay the Board's review of the application. Delays of this nature shall toll the 60-day review requirement stipulated in the Associations' Architectural Procedures.

Applicant is responsible for the maintenance, repair, replacement or removal of the modification. For structural modifications, it is the owner's obligation to disclose this modification to any future buyers and that he/she/they shall be responsible for the maintenance, repair, replacement or removal of the modification.

Owner acknowledges that if approval is granted it is based on the completion of work as stipulated above. No variations are permitted without the prior written consent of the Board of Directors. Work approved by this application shall be completed in compliance with all Association regulations and shall be completed in a timely manner, which shall not exceed 90 days unless specific approval is granted.

Owner further agrees to the following:

- Work will only be between 8 AM to 5 PM, Monday through Friday. No construction on weekends or holidays.
- Work vehicles will be parked in owner spaces only. All others will be towed. **There is no on-street parking.**
- Construction debris must be removed from the premises and not disposed of in any Association receptacles. No roll-off bins may be used.
- Licensed contractors must be used.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### ASSOCIATION REVIEW – FOR USE BY ASSOCIATION ONLY

Date Application Received \_\_\_\_\_ Date Reviewed \_\_\_\_\_

APPROVED

APPROVED WITH CONDITIONS

DENIED

Conditions of Approval or Reason(s) for Denial:

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Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_